

ROBERT G. UNDERWOOD

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- EDUCATION**
- UNIVERSITY OF PITTSBURGH**, Pittsburgh, PA
Joseph M. Katz Graduate School of Business
Master of Business Administration, April 2010
Concentration: Strategic Management
Master of Science, Management Information Systems, April 2010
President, Student Executive Board; Peer Mentor, MBA Program; Student Ambassador, MBA Admissions
- EAST TENNESSEE STATE UNIVERSITY**, Johnson City, TN
Bachelor of Arts in Business Administration, August 2005
Concentration: Management Information Systems
- EXPERIENCE**
- UNIVERSITY OF PITTSBURGH COLLEGE OF BUSSINESS ADMINISTATION** Pittsburgh, PA
Lead Teaching Assistant for Introductions to Information Systems Fall/Spring 2009
- Taught lab sessions that provide over 200 students with real-world hands-on experience in database and decision support systems.
 - Provide statistical analysis for student grade distributions to professors as well as assisting students throughout the semester with assignments and quizzes.
 - Assist professors with the administration of Blackboard Academic Suite for five class sections.
- INSTITUTE FOR ENTREPRENEURIAL EXCELLENCE** Pittsburgh, PA
Consulting Intern Summer 2009
- Actively engaged 16 clients, logging over 200 consulting hours; provided market research and analysis for new product innovations; performed due diligence surrounding new product design and intellectual property to enable clients to move forward with the patent application process; provided detailed analysis of business plans for clients.
 - Attended networking events for entrepreneurs securing a 10% increase in client base.
- DOUBLE DIAMOND COMPANIES** Dallas, TX
Technical Service Analyst July 2006-May 2008
- Managed an intricate voice and data disaster recovery after fire destroyed the site's network center; reestablished working connectivity within 15 hours.
 - Assisted the IS Departmental Manager with design and implementation of a \$650K Voice over Internet Protocol (VOIP) telecommunications project.
 - Extended commercial Wi-Fi networking arms to new facilities enabling them to conduct daily business via the cooperate network, thus increasing efficiency and accuracy of inventory tracking.
 - Monitored and managed systems to optimize performance and initiate recovery action after system failures.
- CIBER, INC.** Dallas, TX
Desktop Support Analyst January 2006-July 2006
- Provided technical support throughout the United States Army Reserve.
 - Identified and resolved issues with Microsoft suites and operating systems.
- UNITED STATES MARINE CORPS** Twenty-Nine Palms, CA
Platoon Sergeant July 1994-November 1998
- Managed team of seven as a Non-Commissioned Officer in Charge to provide ground maintenance support for entire squadron of 200 Marines and approximately 35 vehicles.
 - Awarded prestigious Certificate of Accommodation for role in increasing combat readiness of the 9th Engineers Support Battalion.
 - Meritoriously promoted to Lance Corporal and Corporal by the Battalion Commander.
- ADDITIONAL DATA** Extensive international exposure having lived in Okinawa, Japan and Pohang, Korea and having traveled to France, Germany, Great Britain, Mexico, the Netherlands, and the Czech Republic.